

A LOOK BEHIND THE SCENES...

The Church Timeline for Charge Conference 2015

The date for our 2015 Charge Conference has been set for Sunday night November 8, 2015 at 6:00 p.m. It will be a cluster Charge Conference and East Stone Gap, Legion Memorial, and Appalachia-Derby-Exeter, will be joining with us at our church for this meeting led by the District Superintendent.

Now that the date has been set, we must begin the preliminary meetings that are necessary to complete the various forms and reports for the Charge Conference. The calendar below represents the flow of the various meetings that we must schedule.

Nominations Team – Rev. Terry Goodman, Chairperson

- This Team is responsible for developing a slate of officers and leaders for both our Administrative and Ministry Teams at the church.
- Sunday August 30, 2015 @ 6:00 pm – Initial meeting when Rev. Goodman will familiarize team members with the process and make assignments.
- Sunday September 13, 2015: DEADLINE for team members to submit lists to Rev. Goodman
- Sunday September 20, 2015 @ 6:00 pm – Team will meet and look at combined list to make initial round of nominations.
- Sunday October 11, 2015 @ 6:00 pm – Team will meet to make secondary nominations. This should complete the process.
- Monday October 26, 2015 @ 6:30 pm – Final meeting only necessary if nominations are still not settled.
- Sunday November 1, 2015—Finalized list will be presented to the Administrative Board for approval.

Staff Pastor Parish Relations Committee: Skip Skinner, Chairperson

- Scheduled Meeting: Tuesday September 15, 2015 @ 7:00 pm
- This committee oversees the pastor and all hired personnel of the local church.
- Committee must meet to decide upon Pastor's 2016 Compensation Package.
- The recommendation from the Committee will be sent to the Finance Team for their concurrence/non-concurrence.
- The recommendation will be sent to the Administrative Board for their review.
- The recommendation of the Administrative Board will then be sent to the Charge Conference. The Charge Conference will determine the final amounts.
- Staff compensation will be sent to the Finance Committee and the Administrative Board will determine these final amounts at the November meeting.

The Finance Team: Spencer Quesenberry, Chairperson

- The Finance Team will meet on Tuesday October 27, 2015 @6:30 p.m. to receive the reports from the SPPRC. Other meetings will likely be called to discuss broader 2016 budget issues.
- The Finance Team will receive a report from the SPPRC outlining the proposed 2016 Pastor's Compensation package. The team may both vote concurrence or non-concurrence with the report and pass that vote on to the Administrative Board.

- The Finance Team will also receive from the SPPRC compensation recommendations for 2016 for all other church staff. The Team will both vote concurrence or non-concurrence with the report and pass that vote on to the Administrative Board.
- Various groups within the church need to submit to the Finance Team their budget requests for 2016.
- The Finance Team will need to develop a 2016 budget during the month of November and pass that budget on to the Administrative Board for its consideration prior to the end of the year.

Administrative Board Tasks: Phil Robbins, Chairperson

- The Board will meet on Sunday November 1, 2015 at 7:00 p.m. to make all necessary decisions prior to Charge Conference.
- The Board will receive from the SPPRC the recommendation for the Pastor's 2016 Compensation and pass a final amount onto the Charge Conference.
- The Board will receive 2016 Other Staff salary recommendations from the SPPRC and finalize those amounts for inclusion in the 2016 budget.
- In December, the Board will receive a proposed 2016 Budget from the Finance Committee for consideration, modification, and/or approval.

The Board of Trustees: Kenny Spurlock, Chairperson

- This committee will meet in the next month or so to develop a budget proposal that will be sent to the Finance Team who will vote concurrence/non-concurrence on the proposal and send it on to the Administrative Board for adoption and/or modification and final approval for inclusion in the 2016 Budget.
- This is the only committee in the church that requires a certain number of persons present in order to meet a quorum to conduct business. Currently, four Trustees must be present to constitute a quorum.
- The Board of Trustees are responsible for all the physical assets/aspects of the church and parsonage.
- This group also monitors all utility usage and insurance related matters.
- It submits a report to the Charge Conference on the various assets of the local church.

The Charge Conference: Rev. Jeff Wright, District Superintendent-Convener

- The Charge Conference will be held on Sunday November 8, 2015 @ 6:00 pm
- This is the official decision making body of the local church. Between sessions of the Charge Conference, the Administrative Board makes operational decisions on behalf of the church.
- The Charge Conference is led by the District Superintendent, or by an Elder appointed by the District Superintendent.
- Members of the Administrative Board are members of the Charge Conference.
- The Charge Conference will receive various reports and will set the Pastor's 2016 Compensation package.

As you can see from this timeline, the next few months will be a busy one for us at the church in terms of Administrative issues. This is in addition to our Ministry initiatives that were recently outlined in the (8-9-15)Trinity Outlook bulletin insert. In order to get all of the administrative and ministry initiatives accomplished, I need for everyone in the church to pay attention to announcements in the bulletin and on the phone tree system. I need members of committees and teams to be present at meetings. I need for members of the church to get involved in the varied ministry events. I need everyone to pray for our church and its mission and ministry in our community. ***Working together, we will make a significant impact upon our community. I thank you in advance for your cooperation and participation.***

A Fellow Servant of Christ---Rev. Terry Goodman